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### ***Application form 2019: 3 - 6 Years old***

Please complete the following application form and return it, complete with the other documentation required, along with a registration fee of **R450.00**. On receipt of the application forms, and on acceptance by LCH, a non-refundable deposit of R2 500.00 will be required to secure a place at the school.

Please do not hesitate to contact me should you have any questions.

#### ***Documentation to accompany this application:***

- 1) A certified copy of your child's birth certificate
- 2) A copy of your child's immunisation record
- 3) A colour photograph (passport size) of your child
- 4) A copy of your Medical Aid card or details
- 5) A certified copy of one of the parents ID documents

#### ***Personal Information***

Full name of child:.....

Preferred calling name:.....

Sex:.....

Date of Birth:.....

Religion:.....

#### ***Mother's details:***

Surname:.....

First name:.....

ID Number:.....

Occupation:.....

Postal address:.....

.....

#### ***Father's details:***

Surname:.....

First name:.....

ID Number:.....

Occupation:.....

Postal address:.....

.....

Physical address:.....  
.....  
.....  
Home tel no:.....  
Work tel no:.....  
Cell no:.....  
e-mail:.....

Physical address:.....  
.....  
.....  
Home tel no:.....  
Work tel no:.....  
Cell no:.....  
e-mail:.....

*Please indicate in writing if the living situation differs from that of the child living with both natural parents:*.....  
.....  
.....

**Sibling information:**

- 1) Name:..... D.O.B.....
- 2) Name:..... D.O.B.....
- 3) Name:..... D.O.B.....

**Emergency Information:**

In case of an emergency or in the event of an injury parents will be notified. In the event that parents cannot be contacted please furnish me with the details of two other responsible persons I may contact:

1) Name:..... Relationship:.....  
Tel home / work:..... Cell:.....

2) Name:..... Relationship:.....  
Tel home / work:..... Cell:.....

**Health Information**

Immunisation – please attach a copy of your child’s immunisation record showing the immunisations your child has received to date.

Has your child suffered from any of the following illnesses (indicate with a tick next to the name):

- |                 |                  |             |
|-----------------|------------------|-------------|
| Measles:        | Mumps:           | Diphtheria: |
| Chicken pox:    | Scarlet Fever:   | Rubella:    |
| Whooping cough: | Rheumatic Fever: |             |

Any other (specify):.....

.....

Has your child undergone any operations? Specify.....

.....

.....

Does your child suffer from any allergies? Specify.....

.....

.....

Any other medical problems:.....

.....

.....

Please ensure that the contact details given are updated regularly as one never plans for an emergency!

Please ensure that the Medical Aid details are up to date to ensure that, should the need arise, your child will be taken to a private hospital.

In case of serious medical emergencies, I .....give permission for treatment of my child ..... by a qualified medical doctor, if necessary.

Medical Aid:..... Number:.....

Principle members name:.....

I agree that I will be liable for medical costs relating to injury or illness concerning my child.

I hereby agree that the details above are true and agree that my child may receive necessary medical attention in case of an emergency.

**Signed:**.....

**Capacity:**.....

**Date:**.....

***Additional information:***

Please note that this information is confidential and is asked in order to help us to get to know your child well.

Child's first language?.....Other languages?.....

What is your child's favourite activity?.....

What is your child's favourite toy?.....

How does your family spend time together?.....

How do you discipline your child?.....

Describe your child's personality:.....

Has your child had any special evaluations? Please describe if yes.....

.....  
.....

Has your child received any therapy or counseling? Please describe if yes.....

.....  
.....

Does your child take any medication regularly? Please describe if yes.....

.....  
.....

Any additional information I should know:.....

.....  
.....

### *Fee Structure 2019 - 3 - 6 Age Group*

Please see the fee structure below, along with offers for early payment and additional costs for 2019.

A once-off property maintenance fee of R4 000.00 will be charged for each family and will help to cover the following costs:

All materials used in the school:

Stationery and equipment including paper, art equipment, crayons and Montessori pedagogical equipment; maintenance of the property especially the gardens, grassed areas and pools and includes maintenance of security in terms of the further installations of cameras, the maintenance of the gate, insurance, fire and hazard safety and any further steps that may be required over the course of the next couple of years, to ensure the schools compliance.

The improvements and continued maintenance of this property is all important in striving to have a school of excellence and beauty, where your children can grow and be safe, not just for this year and the next, but in the future, to be shared by all who attend.

*Please see below the school structure for 2019, and note the special discounts offered for early settlement:*

#### **2019:**

How would you like to pay your school fees?

Annually (1 payment) - 31 December 2018

School fees of R46 200.00 plus the levy of R4 000.00 (R50 200.00)

Paid by 31/12/2018 = R47 500.00

Termly (3 payments) – January, May, September

Paid by 15/01/2019 for term 1 will be R18 500.00 (Includes the property levy).

Paid by 1/05/2019 term 2 will be R14 650.00 (if property levy has been paid in term 1, otherwise usual fees).

Paid by 1/08/2019 term 3 will be R14 650.00 (if property levy has been paid in term 1, otherwise usual fees).

**LCH operating hours in 2019 are from 07:30 - 13:00. In addition -**

We offer after-care until 17:00, broken down as follows: R70.00 from 13:00 - 15:00 and R90.00 until 17:00.

Payment may be made in cash or by EFT. Cheques are regrettably not accepted.

Banking details are:

Little Corner House Kinovi

FNB Branch code 250 655

Account number 6279 8255 206

*In 2019 the school terms are as follows:*

***Term 1:***

Wednesday 16 January – Friday 12 April

Half-term: Thursday 21 February – Tuesday 26 February (inclusive)

**Public holidays** are on **Thursday 21 March**, thus we will be **closed on Friday 22 March** for those who wish to travel.

***Term 2:***

Wednesday 8 May – Thursday 8 August

Half-term: Friday 28 June – Monday 8 July (exclusive)

**Public holidays** are on **Sunday 16 June (Youth Day)**, thus we will be **closed on Monday 17 June**.

***Term 3:***

Wednesday 10 September – Friday 6 December

Half-term: Thursday 24 October – Tuesday 29 October (inclusive)

**Please note:** There will be no school on Public Holidays

***Holiday school periods will be planned and managed independently by the school directresses.***

